



Application for the 2022-2023 Year

Applicant Information

Student Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Parent/ Guardian Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Education

Middle School: _____ Address: _____

From: _____ To: _____

High School: _____ Address: _____

Graduation Year: _____

How long have you participated with the Boys & Girls Club of Clifton? _____

References

Please list three professional or personal references.

Full Name: _____ Relationship: _____

Phone: _____

Full Name: _____ Relationship: _____

Phone: _____

Full Name: _____ Relationship: _____

Phone: _____

Previous Employment/ Volunteer Experience

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Writing Prompt

On a separate piece of paper, please respond to the following questions in 2-3 Paragraphs:

- a) What change have you accomplished in your neighborhood?
- b) What change would you like to accomplish in the near future?

Signature and Disclaimer

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to acceptance, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Parent/
Guardian
Signature: _____ Date: _____

In the event of a medical emergency, the Club staff or a representative of Boys & Girls Clubs of Clifton ("BGCC") has my permission to obtain appropriate medical care. I agree to be financially responsible for any costs incurred as a result of such treatment.

I hereby consent to the reproduction, publication and use of photographs and/or video footage of the abovenamed minor child taken by Boys & Girls Clubs of Clifton, Boys & Girls Club of America, their agents, vendors, donors or affiliated Clubs for advertising, educational and/or publicity purposes in any and all publications, Web sites, advertisements and publicity materials, without limitation or reservation, as deemed appropriate by the organization. I also consent to any testimony or text written about the above-named minor child that may accompany said photographs or stand alone in any and all publications, advertisements and publicity materials, without limitation or reservation, as deemed appropriate by the organization. I understand and agree that such use will not require any monetary payment to myself or my child.

I also hereby consent and have given permission to the above-named student to participate in any and all events and activities related to the 2022-2023 Keystone Hawks Program, including the provision of survey or personal data.

On behalf of myself and the above-named student, I release from all liability and promise not to sue Boys & Girls Clubs of Clifton or its affiliated Clubs and their employees, directors, volunteers, and agents from any and all claims, including claims of negligence, resulting in any injury, illness, damage, or economic loss to me or the above-named student relating to participation in the program.

I am aware of the risks associated with traveling to/from and participating in the Program, and I voluntarily assume all such risks, both known and unknown to me. I agree to hold harmless and indemnify Boys & Girls Clubs of Clifton, or its affiliated Clubs, from all claims, actions or damages, without any limitation whatsoever, whether consisting of personal injury, property damage, death, or any other harm, that results to me or the above-named student from participation in the 2022-2023 Keystone Hawks Program, including travel to, from, or during the program, and any and all events and activities at the program host site and any and all events and activities occurring off-site.

To ensure that the 2022-2023 Keystone Hawks Program is a positive, enjoyable growth experience for all Keystone members, it is necessary to establish and enforce high standards of behavior. The following Code of Conduct applies to all Keystone Hawks members throughout the twelve (12) month service period and any deviations from the Code of Conduct will result in first, one (1) warning with a write up, second, one (1) warning, a write up and probationary period and finally a full dismissal from the program. Standards apply to all Keystone members throughout their service period.

Please review the following Code of Conduct for Keystone members:

- Keystone members are expected to be a positive representation of the BGCC, any conduct unbecoming of the image of the BGCC will result in an immediate investigation and possible dismissal from the program.
- Keystone members are required to complete 300 hours of service from September 2022 -> August 2023
- Keystone members must attend 90% of all scheduled obligations including but not limited to; weekly meetings, community service events, fundraising events and volunteer opportunities in order to attend Official Keystone Events (Conferences, Field Trips, etc.)
- Keystone members must show respect for others at all times including but not limited to BGCC Staff, BGCC students, BGCC parents, all outside volunteers, guests and keystone members etc.
- Good phone etiquette must be practiced at all times.
 - Headphones/earphones shall not be worn in meetings, during service hours or volunteer activities.
 - Phones must be on silent or vibrate during service hours
 - Phones should not be used during service hours outside of an emergency or communication with parent, guardian, or keystone advisor.
- Keystone members must dress appropriately at all times and should adhere to the BGCC dress code.
 - Clothing with profanity or suggestive content is prohibited, which includes inappropriate imagery, or sexual or racial innuendo.
 - Pants should not sag to expose undergarments.
 - See-through or revealing clothing should not be worn.
 - Shorts should extend beyond the fingertips when arms are held straight down
 - Non-Club hats, do-rags or scarves are not allowed during service hours.
 - Attire that exposes the midriff, exposes the back or that has spaghetti straps is prohibited.
 - Backless sandals, flip flops, slides or slippers are prohibited.
- Absolutely no drugs, tobacco or e-cigarettes, alcohol will be tolerated in the BGCC or during off-site service activities
- Absolutely no electronic recording, viewing, posting or otherwise sharing of inappropriate material while a member of the Keystone Hawks.
 - Any student who engages in inappropriate social media posting and/or cyberbullying will be deemed an inadequate representation of the BGCC and may be immediately released of their obligation for the 2022-2023 service year following a disciplinary hearing.
- Keystone Members must check in and out with their assigned advisor when entering or leaving the building.
- Keystone members must listen to and respect their advisor, any other advisor or any Boys & Girls Clubs of America staff member or volunteer who address them.

Your signature below indicates that you have read, understand and agree with the contents of this document, which covers the permission and general waiver clauses, and the behavior code for Keystone members, and that you agree to abide by these rules while participating in the program. It also indicates that you understand the legal consequences of signing this document, including releasing the BGCC from any liability on your behalf, promising not to sue, and assuming all risks of your participation in the program, including travel to, from, and during, the conference. It further indicates that you have reviewed the code of conduct and you agree to abide by the code of conduct.

Signature: _____ Date: _____

Parent/
Guardian
Signature: _____ Date: _____