



Martin Luther King Day
Monday, January, 17th 2022
from 8:30 – 6:00 p.m.
Free Childcare Program Information



BGC Clifton is opening its Main Clubhouse Facility at 181 Colfax Avenue for

Only Members registered and participating in our Before & After School Programs are eligible to attend during these school holiday recess sessions. (Grades K – 8)
Attending members will be placed in “pods” according to their grades.

PRE-REGISTRATION WILL BE REQUIRED

ONLINE ONLY Registration thru Parent Portal: <https://parentportal.bgcclifton.org/>
Registration will be held from Fri. Jan. 7th, 9:00 am to Thu. Jan 13th, 5:00 pm

LIMITED SPACE - NO DROP-INS WILL BE ALLOWED-NO EXCEPTIONS!

A \$10 fee will be charged for each member that registered and does not attend

- Parents please sign-up with Parent Portal. (membership MUST BE active)
- Daily Lunch (Pizza - \$2.00 per slice) & Snack
- Before Care Program will begin at 7:30 A.M.

Covid- 19 Protocols remain in place – if your child(ren) are sick do not send them to the Club.

NJ Department of Health states: Everyone 5 years and older is eligible for a COVID-19 vaccine in New Jersey and is encouraged to get vaccinated as soon as possible.

- All adolescents ages 12 through 17 are eligible for the two-dose Pfizer vaccine.
- All children ages 5 through 11 are eligible for the pediatric two-dose Pfizer vaccine.
- Getting the COVID-19 vaccine gives you an added layer of protection against COVID-19 and protects your family, our members, and coworkers.

CDC recommends everyone ages 5 and older get a COVID-19 vaccine to help protect against COVID-19.

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/recommendations/children-teens.html>

BGC Clifton is recommending: Encouraging our members to get vaccinated.

Free vaccinations available Mondays between 4:00 – 5:00 p.m. in the 181 Colfax Avenue Club parking lot – No appointment necessary – 5 years old and older



How to Register for Martin Luther King Day Monday, January, 17th 2022 from 8:30 – 6:00 p.m.

Schedules for Full Day Child Care can be found on www.bgcclifton.org.
Registration for Full Day Child Care and memberships can be purchased through our <https://parentportal.bgcclifton.org/> website.
You must create an account 24 hours prior to registration in order to be able to register on time.

General Membership Information

- 1.) **Memberships are Non-Refundable.** The cost is \$40 for the first child and \$30 for each additional child within the same household.
- 2.) Memberships are valid one year from the day of payment and/or the membership form is received.
- 3.) Your child's membership must be current throughout the entire session in order to register. If your membership expires during the course of the class, you must renew your membership before you will be able to register. Memberships will be updated by 11:00 am the following business day. Business days are Monday-Friday.

Registration Information

Please only register if your child will attend. Space is limited so please only register if your child will attend the program.

No Show Policy and Fee

Due to the limited space, if you register your child and he/she does not attend the program you will be charged a \$10.00 fee.

How to: Create a Parent Portal Account

- 1.) Go to parentportal.bgcclifton.org, click the "New User" button, and fill in parent/guardian email, create a password and security question. Once your information is in the system, check your email link to validate and activate your account.
- 2.) Follow the verification link, log in using the email and previously created password.
- 3.) Complete the parent/guardian information and household information.

How to: Add children as members

- 1.) Navigate to the "Profile" tab then scroll down to "Add New Member."
This must be done for each and every child. (5 years old and up).
- 2.) After this process is done, please allow time to update your account. Accounts will be updated by 11:00 am the following business day. Business days are Monday-Friday.

How to: Pay/Renew Youth Membership

- 1.) Click on the Enroll tab at the top of the page. Using the black down arrow, select the member you wish to pay/renew membership, select the Club/Unit, and then select Youth Membership (Annual 1st child). Select Membership (Annual-additional children) for additional children. Continue to Step 2, add to cart, proceed to checkout.*
- 2.) Enter your payment information.
- 3.) Carefully read and accept our Terms and Conditions Agreement.
- 4.) Once you have completed your enrollment you will receive an email confirming your registration. Repeat steps 1, 2, and 3 for each child you wish to enroll. (5 years old and up).

How to: Enroll Your Child

Registration will only show/appear from January 7th – 13th

- 1.) Click on the Enroll tab at the top of the page. Select the member you wish to enroll, the Club location, and the service. You must first select & pay the appropriate membership fee and then select & pay for the service you want to sign up for. *
- 2.) Then enter your payment information.
- 3.) Carefully read our Terms and Conditions Agreement to complete enrollment.
- 4.) Once you have completed your enrollment you will receive an e-mail confirming your registration. Repeat steps 1, 2, and 3 for each child you wish to enroll.

If you need help with anything parent portal related, please contact vp@bgcclifton.org.

How to: Use the Parent Portal

- 1.) To check when your child's membership expires, click, "Account", under your child's name you will see "Enrollment Expires." The date next to it is your child's membership expiration date.
- 2.) To change the language of the website, click the "select language" drop down menu on the top right corner of the page.
- 3.) To see if your child's grade full, click on the Enroll tab at the top of the page. Select the member you wish to enroll, the Club location, and the service. Continue to step 2. If a class is full/sold out, it will read "Openings: Full". You can add your child to our waiting list, free of charge by clicking "Add (child name)" to the waiting list, located below the session start and end dates. You will be contacted via email if a space becomes available. The waiting list will only apply to the current session only. If no spot becomes available, your child will be automatically removed at the end of the session. You will need to try to enroll on the next registration.

Tips for Registration

- Log-in to your parent portal account 24-48 hours before registration
- Membership must be valid throughout the entire session. If not, it must be paid 24-48 hours before registration through website.
- We recommend to Log-in a few days prior to registration to ensure your password is working and information is current.

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